

REPRESENTATIVE COACH

ROLE & GUIDELINES

INTRODUCTION

Firstly, we would like to thank you for volunteering your time and efforts to coach a Representative Football Team for Nelson Bays. Without you, Representative Football for our talented youngsters would cease to take place and it is a credit to you that we run such a successful programme.

Following is essential information for coaching a NBF Rep team. Please read carefully, in particular the Rep Policy and the F.D.O. recommendations for conducting trials, particularly for the younger grades.

We hope you enjoy your time coaching and your respective tournaments.

Clive Beaumont – General Manager of Nelson Bays Football

George Campbell – Football Development Officer

COACH RESPONSIBILITIES

As a representative of NBF, please conduct yourself in a professional manner at all times.

Communicate with and supply information to NBF and the FDO

- Liaise with the NBF office with matters or concerns relating to rep football
- Complete a tournament report

Police Vetting

- Be prepared to supply personal details to allow a police check to be conducted

Coach Education

- Be prepared to take part in informal coach education sessions, prior to trials being held, with discussion on all aspects of rep football, including player identification and behaviour, coaching standards, etc

Welfare of players

- Along with your manager, ensure that players are provided with a safe and friendly environment
- Set standards of behaviour that players understand and apply
- Take the approach of player development verses results driven
- Hold players accountable for their learning, behaviour and being a team player both on and off the field
- Create a player centred coaching environment

COACHING DUTIES

Listed in order of completion.

Trials

- Conduct trials
- Select squad
- Squad details to NBF for clearance

Prepare for tournament

- Appoint team manager
- Distribute a training and game schedule
- Confirm friendly game venues with NBF

During the tournament

- Liaise with NBF as deemed appropriate

After the tournament

- Complete player assessment form
- Complete a tournament report

THE TRIAL PROCESS

It is the responsibility of NBF to advertise the rep trial dates, times and venues. Coaches are required to adhere to the Representative Selection Policy, refer Appendix 1.

The selection of players at trials

- Ensure that players are attending the correct trial per their age
- Ensure all players are given adequate playing time at trials, in order to show their ability
- Consider: player identification, technical ability verses size and speed

Selection of squad

- Forward squad details to NBF (who will check player eligibility)
- After NBF clearance, inform players of their selection

TRAINING AND LEAD UP TO TOURNAMENT

Training Schedule

- Distribute a training schedule and advise friendly games to players
- Liaise with NBF regarding booking ground venues

Appoint a Team Manager

- Once your squad has been finalised, approach parents with a view to appoint a team manager.
- Usually a parent of a selected player, the team manager, will take care of matters other than training and team selections
- Supply manager their role description and advise NBF

Coaches need to communicate, and assist their team manager at all times. Build a good working relationship together and be transparent in your dealings with players and parents.

DURING TOURNAMENT

Ensure that:

- The team manager has the players support and help
- The players behaviour is at all times courteous and respectful to everyone and that they display good sportsmanship to both their team members and their opposition
- There is a safe and friendly environment for team management, players and supporters to be a part of

AFTER THE TOURNAMENT

Arrange for the return of rep gear issued by NBF as soon as possible

Complete player assessments and tournament reports for NBF

APPENDIX 1

Nelson Bays Football Representative Teams Policy:

NBF (NBF) age group representative teams will be selected on merit.

Coaches will be appointed by and be responsible to NBF. NBF will apply for funding to cover gear (uniforms and balls) and a contribution towards travel costs.

Procedures:

Teams

1. NBF will establish representative teams to take part in tournaments as approved by the District Executive and Mainland Football.
2. Teams will be age group based and the primary rule is that only those players who are in that age group will be eligible. The General Manager may consider and approve exceptions as follows:
 - the Football Development Officer has recommended to the General Manager that exceptional players be permitted to play above their age group. Such approvals will be rare.
 - there are insufficient players from the appropriate age group to form a team.
3. Apart from the above exceptions, players will not be permitted to play outside their age group.

Appointment of Coaches

4. In November each year, NBF will invite written applications from interested experienced and qualified coaches for the position(s) of coach(es) of the various representative teams.
5. The closing date will be 30 November.
Applicants will be advised whether or not their applications are successful, and offers of appointment will be made, by 31 January.
6. Coaches, as NBF appointees, will be expected to uphold and apply the policies and procedures of NBF and to ensure all their decisions, especially the selection of players, are fair and reasonable.

Trials and practices

7. Trials will commence in the first week in June each year unless otherwise agreed by the General Manager. The dates of trials will be posted on the NBF website and distributed to clubs by email. Clubs are to ensure that this information is distributed to all relevant players.
8. There will be a minimum of three trial sessions after which representative squads will be named from which the final representative and development teams will be selected. Trials shall be completed by the conclusion of the July School Holidays. Final selection of teams will occur no later than 30 July. Proposed team lists (including all details) are to be submitted to NBF for checking and approval.
9. Coaches are expected to 'scout' for players by attending games of teams in the relevant age group to look for potential players.
10. The actual number of teams for each grade will be as determined from time to time by the District Executive.

11. Representative team selectors must be free to do their job without interference from, or pressure from parents or others on behalf of any individual trialist. Parents and others are free to attend selection trials but must not make or attempt to make any representations on behalf of any trialist, or attempt to influence the selectors in anyway. Failure to observe this requirement may result in such trialists being stood down from the trial squad and disqualified from selection. Selectors will report any breaches of this policy to the General Manager. Any dissatisfaction with the process must not be raised with the selectors. Any complaints should be made in writing to the General Manager whose decision on such complaints will be binding and final.

Travel and accommodation

12. Managers are required to arrange travel for the team and NBF will arrange accommodation for their team. Nelson Bays Football will apply for funding to assist with the cost. To assist with this three written quotes for accommodation and travel costs are to be submitted to NBF no later than 30 April. No guarantee of any assistance is given or implied – any assistance will depend directly on the amount of funding obtained.